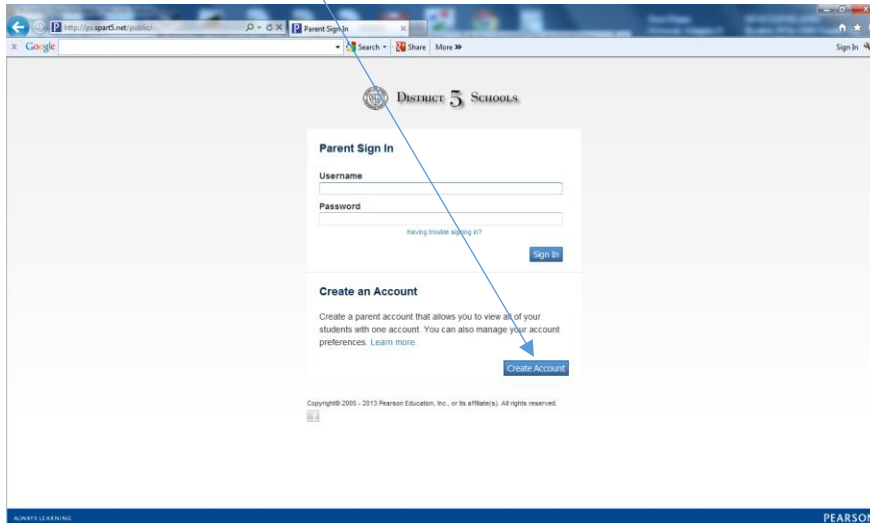


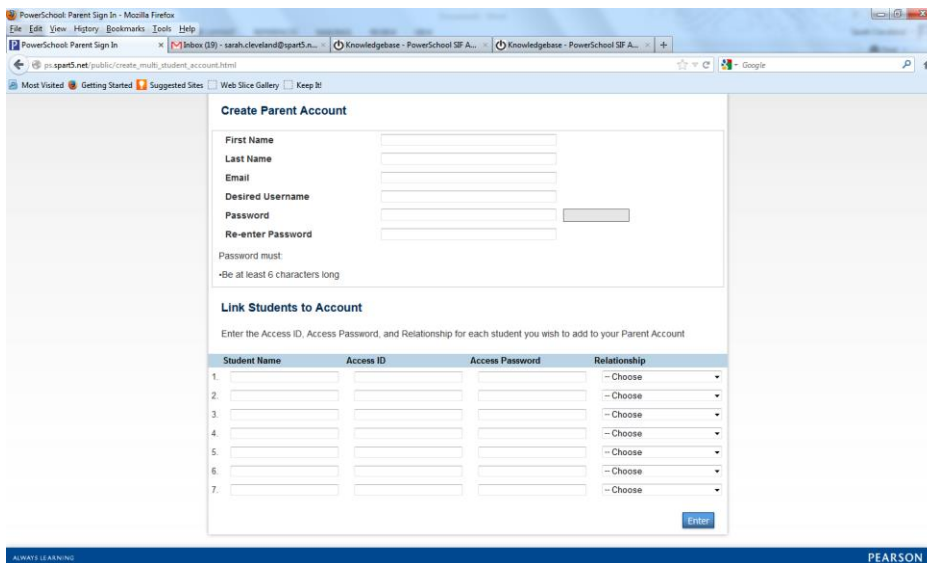
## Directions to Setup Parent Single Sign On in PowerSchool

Connect to the Internet and visit <http://ps.spart5.net/public>

Click on Create an Account.



1. Create a Parent Account by completing the First Name, Last Name, Email, Desired Username and Password fields.
2. Re-enter the password for security purposes.
3. Enter the student's name, access ID and access password that you received from your student's school.
4. Repeat number 3 for each student associated with the account.
5. Choose your relationship to each student and click **Enter**.
6. You will now be able to check attendance, grades, etc. for each of your students using 1 login with your new account information.



Once logged in, you will be able to switch from student to student by clicking on the name of the student you want to view.

The screenshot shows a web browser window with the following elements:

- Browser tabs: School Map, ps.spart5.net/guardian/schoolinformation.html, Knowledgebase - PowerSchool SIF A..., Knowledgebase - PowerSchool SIF A...
- Address bar: ps.spart5.net/guardian/schoolinformation.html
- Page header: Welcome, Sarah Cleveland | Help | Sign Out
- Navigation menu (left):
  - Grades and Attendance
  - Grade History
  - Attendance History
  - Email Notification
  - Teacher Comments
  - School Bulletin
  - Class Registration
  - IGP Success Viewer
  - Curriculum Browser
  - My Calendars
  - School Information
  - Account Preferences
- Main content area: School Information
  - Name: Berry Shoals Intermediate School
  - Address: Berry Shoals Intermediate School 300 Shoals Rd. Duncan, SC 29334
  - Phone: 864-949-2300
  - Fax: 864-949-2304
  - Map: No school map available.

### Explore Some of the Icons:

- Grades & Attendance – keep track of grades and attendance totals for the current term.
- Grade History – view your student’s course grades and assignment scores
- Attendance History – view an attendance grid for the current term
- School Information – gives school address, phone & fax numbers
- Account Preferences – change your profile information and add students to your account

Once you have an account created, then you can download the "PowerSchool for Parents" Mobile App and login on your mobile device. You will need the District Code to login which is **CDJS**.