



District Five Schools of Spartanburg County
P. O. Box 307
100 North Danzler Road
Duncan, SC 29334
Telephone: 864-949-2350

WRITTEN QUOTE REQUEST FORM

DATE: August 8, 2022

TO: _____

FROM: *(Buyer's name)* Kacey Austin, Procurement Officer

(Buyer's address) 100 North Danzler Rd,
Duncan, SC 29334

(Buyer's telephone) 864-949-7939

(Buyer's e-mail) Kacey.austin@spart5.net

RE: District Five Schools of Spartanburg County is seeking written quotes for:
Two new 2022 work trucks

- In order to be considered, your written quote must be received by:
10:00 AM, on August 17, 2022
- Award will be made by August 18, 2022.
- Quotes should include all applicable charges, including any shipping charges
- Quotes may be e-mailed to the buyer listed above.

District Five Schools of Spartanburg County

Work Trucks – Off the Lot Formal Quote Request

SPECIFICATIONS

- The District is seeking to purchase two brand new work trucks, off the lot, with the following specifications:

Option 1

2022 F-150 or Similar

2WD

V8 engine

Air Conditioning/Heat

Extended cab

Option 1A

2022 F-150 or Similar

2WD

V8 engine

Air Conditioning/Heat

Extended cab

Utility Bed

Option 2

2022 Ford Ranger or Similar

4WD

Air Conditioning/Heat

Extended Cab

Delivery to 100 North Danzler Rd, Duncan, SC 29334 should be included in the pricing.

Bidders can bid on one or all options listed above. Award will be made to the lowest responsive and responsible bidder and may be made to separate vendors, based on pricing of each vehicle.

- Contact Kacey Austin if you have any questions.

CONDITIONS

1. Drug-free Workplace
By signing and submitting a proposal, a proposer is certifying that it will comply with all requirements of the South Carolina Drug-Free Workplace Act, Section 44-107-10, ET Seq., S.C.Code Ann, (1976).

2. Equal Opportunity
The successful firm agrees not to refuse to hire, discharge, promote, demote, or to otherwise discriminate in matters of compensation against any person otherwise qualified solely because of race, creed, sex, national origin, immigrant status, English speaking status, ancestry or physical handicap.

3. Illegal Immigration
The South Carolina Illegal Immigration Reform Act (Act No. 280 of 2008) provides that a public employer may not enter into a “services contract” with a contractor (or subcontractor or sub-subcontractor) for the performance of services within South Carolina unless the contractor agrees to comply with the requirements of the law. The Contractor must agree to provide any documentation required to establish the applicability of those provisions of the Act and to establish compliance with those provisions of the Act by the contractor, its subcontractors, and sub-subcontractors. The Contractor must also agree to include language in any contracts with its subcontractors and sub-subcontractors requiring them to also comply with the applicable provisions of this Act.

District Five Schools of Spartanburg County
Work Trucks
SOLICITATION 2023-004
QUOTE SCHEDULE

Deadline for quotes: August 17, 2022 10:00AM

Option 1 Delivered Price _____

Make: _____

Model: _____

Equipment Included: _____

Option 1A Delivered Price _____

Make: _____

Model: _____

Equipment Included: _____

Option 2 Delivered Price _____

Make: _____

Model: _____

Equipment Included: _____

*Additional information can be included, but this page must be filled out and signed

Vendor/Company

Telephone

Fax

Street or P.O. Box

City

State

Zip

Email Address

Authorized Signature

Title

Please include the following items in your written quote:

- Completed and signed Bid Schedule*
- Completed and signed Business Profile, including references*
- A copy of your business license*

BUSINESS PROFILE
District Five Schools of Spartanburg County

Business Name _____

Address _____

Contact Person: _____ Phone: _____

Fax Number: _____ E-Mail Address: _____

Workers' Compensation on all employees? Yes () No ()

Year Business established: _____ Annual Sales (optional): _____

Number of employees: _____ Minority Owned Business? Yes () No ()

Insurance Company Name/Address:

Bank References:

List four businesses and/or schools your firm has performed work for during the past five years.

FIRM/CONTACT NAME	ADDRESS	TELEPHONE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of person authorized to submit bids Title Date